

HONORS TRIGONOMETRY & PRECALCULUS

Mrs. VanBuskirk

CLASSROOM PROCEDURES & RULES

Please read through the following information carefully. I will hold student and parent responsible for the information contained on all “beginning of the semester” handouts. Our classroom can run very efficiently and effectively when all procedures and rules are followed.

SUPPLIES ~ You will need to bring the following items with you **EVERY DAY TO CLASS**. You will not be allowed to retrieve these items once the bell has rung for class to begin.

- **Student ID** – students must display/wear school issued ID as outlined in student handbook and/or EHS administration.
- **Notebook Paper** -either wide ruled or college ruled
- **Pencil and Eraser** ~ regular or mechanical.*
- **Math Book** ~ students can be charged up to \$50 for lost/damaged books.
- **Calculator** ~ **We will use a graphing calculator in class on a regular basis.** If you are interested in purchasing a graphing calculator, I highly recommend a TI-83+/84+. A classroom set of graphing calculators will be available for students during class, but are not allowed to go home with students. We will have a classroom discussion on options of on-line calculators or apps that students may be able to use. Use of a TI-89 and/or a TI-92 (or other comparable models) will NOT be permitted since these models can perform manipulations that we expect students to perform by appropriate methods.
- **Graph Paper** ~ 1/4 or 1/8 inch grid (at least 100 sheets).
- **Straight Edge**
- **Completed work** – at some point in class (normally at the beginning) I will take questions/have discussion from previous day’s suggested problem set. Please come to class ready to discuss the information.

All tests and quizzes (items that will be turned in for a grade), **must be completed in pencil. Any of this type of work **not** completed in **pencil will not** be accepted/graded. You may choose to do your homework & notes in ink.*

ATTENDANCE

YOU ARE EXPECTED TO BE IN CLASS EVERY DAY! *If illness and/or a family emergency/situation keeps you out of our class, and the absence is **excused**, you will be allowed to makeup work for full credit by the same number of days you were consecutively absent. If your absence is **unexcused**, you will be allowed to make up work by the same number of days you were consecutively absent, however you will receive **partial credit**. Please see the school attendance policy (in agenda book) for complete details on excused/ unexcused absences and make-up work. If your absence is **pre-arranged**, please take the responsibility to collect all assignments ahead of time.*

GRADES ~ Quarter grades will be calculated by the grading scale below. Your **semester grade** is comprised of 40% of each quarter and 20% of the cumulative, final exam.

Grades are figured by a total point accumulation from the following assessments: tests, quizzes, homework/classwork, quizzes, journals, and projects.	Grading Scale ☺ 88-100% A 76-87.99% B 64-75.99% C 52-63.99% D Below 52% F
The average is NOT rounded. (For example: 87.99 = B+)	

HOMEWORK

- You can expect to have homework every day except the night of a test; however, exceptions may be made.
- I highly suggest that you **SHOW THE ORIGINAL PROBLEM AND YOUR WORK THAT LEADS TO THE CORRECT SOLUTION** on all problem sets. Showing all of these components in your work (not just the answer) will be very beneficial when it comes to assessing unit skills in preparation for tests/quizzes. I am aware that the odd numbered answers are in the back of your textbook. For this very reason, I tend to assign odd numbered problems ... so you will check your work. It will **NOT** benefit you to “copy” answers from the back of your book.

- Online work will be assigned through the quarter and we will review the procedure for this as we settle into the school year.
- Be prepared to have your problem set topics assessed in various ways (online, in-class, etc.). Make sure you *keep yourself organized* so that you can find present and recent problem sets in a timely manner.
- A guided note set will be posted online via Schoology (and my website for the first unit only) – I HIGHLY suggest that you PRINT these prior to the start of the unit. Classroom computers and printers may be used for this - please do so before the start of class.
- When you are absent, you are expected to get the suggested assignment from a class syllabus, a peer, me, Schoology account, or my web page (only in first unit of school year – after that, Schoology only). You can link to my website from the main EHS site or directly at <http://avanbuskirk2.wixsite.com/classic-layout>
- Any assignment not turned in at the time it is asked for is considered late. **NO LATE WORK WILL BE ACCEPTED.**
- If you are absent on the day of review before a test, I prefer that you still take the test upon your return with the rest of the class. *Of course, extended absences and/or unique absence situations will always be considered.*

EITHER A TEST OR QUIZ WILL BE GIVEN EACH WEEK

FIELD TRIPS ~ If you miss class due to an EHS “field trip,” you must follow the following procedures.

1. All work that is due the day of the field trip must be turned into me PRIOR TO THE DEPARTURE/START OF THE FIELD TRIP.
2. If a test/quiz is to be given on the day of the field trip, YOU MUST TAKE THE TEST/QUIZ PRIOR TO THE DEPARTURE/START OF THE FIELD TRIP. A grade of zero will be assigned for these items if not completed ahead of time. You will be responsible for setting up a time with me to take the test/quiz early.
3. A student should collect any assignments and materials that will be given the day of the field trip PRIOR TO THE DEPARTURE/START OF THE FIELD TRIP.

When permission is given for a field trip, I expect the student to return to class the day after the field trip with the material covered that was missed. No student will be allowed to use the excuse that they cannot participate appropriately in class (turn in work, take part in class discussion, complete work/quiz/test, etc.) because they missed class due to a field trip. If you are making an unsatisfactory grade in class at the time a field trip (non-mandatory) “approval” is requested and/or you do not think you can follow the procedures outlined above, you may want to reconsider missing class.

YOUR RESPONSIBILITIES WHEN YOU ARE ABSENT

<i>HOMWORK & NOTES</i>	<i>TESTS AND QUIZZES</i>
<ul style="list-style-type: none"> • Check your class folder for worksheets, handouts, etc. • Get the assignment from syllabus, Schoology, teacher, or peer. • Get notes from a peer or teacher. • Read the section and look at and try some example problems. • Do the assignment. • Then if you need more instruction, set up a time with me to come in after school to get help. 	<ul style="list-style-type: none"> • Set up a time with me to take the test/quiz during class or after school. I prefer that students do not take a make-up test/quiz during class time if new material is being presented. • Take the test/quiz within your allotted days or the grade will become a zero.

If you are absent on the day of a “Group Activity,” you may need to complete the entire activity on your own or you may be given an alternative activity/assignment. (This may require you to come in after school). Please check with the teacher upon your return.

It is your responsibility to make up any missed work.

I will not remind you.

CLASS EXPECTATIONS

Mrs. VanBuskirk – Room 308

What you can expect from me:

- To be on time to class each day.
- To be prepared for class each day.
- To be fair, consistent, courteous, and professional.
- To be KIND!

What I expect from you:

- To be on time to class each day ~ *to be considered on time you must be in your assigned seat by the time the bell stops ringing. The school's tardy policy will be followed.*
- To be prepared for class each day ~ *bring **ALL** required materials with you to class every day; this includes completed homework from the previous day.*
- To be KIND, fair, courteous, and studious ~ *the following actions should **always** be taken:*

***You need to remain in your seat at all times.**

***Keep your hands to yourself. You have no right to invade another peer's workspace and/or personal items.**

***Rude, foul, disruptive, or inappropriate behavior/comments/language will not be tolerated in our classroom – you will immediately be removed from our room.**

***If you want to ask/answer a question, leave your seat, etc., please raise your hand and wait to be called on.**

***Device use in our classroom is at my discretion...not yours. If you have a device out when it is not a permissible time, it will be confiscated by me and disciplinary action will follow. My room is not a charging station...If you need to charge your device, please ask before using an outlet.**

***Graphing calculators (whether personal or from classroom set) may not be used for games (or other non-mathematical uses) at ANY time in the classroom – personal calculators will be confiscated and turned into administrator with a referral form. If calculator is from the classroom set, students will lose the use of borrowing from the classroom set for the school year, along with a referral form to their administrator.**

***The dress code (as established in the Student Handbook) must be followed at all times. Students not adhering to this policy will be sent directly to their administrator with a referral form.**

You will not be allowed to stop anyone from learning. We will treat

everyone in our room with respect!

**FAILURE TO MEET THESE EXPECTATIONS WILL
RESULT IN:**

- 1. Warning by teacher/immediate removal from classroom.**
- 2. Referral to administrator/parent conference.**